



# Bicycle and Pedestrian Advisory Board

**Monday, June 8, 2015**

5:30 – 7 p.m.

777 E. Waterman, Building 200  
Wichita Transit Van Maintenance Facility  
Conference Room

## Meeting Notes

<b>Members Present:</b> Maxine Bostic, Jane Byrnes, Barry Carroll, , Amy Delamaide, Jerry Jones, Tom Lasater, George Theoharis, Melany Barnes & Tyler Stutzman
<b>Members Absent:</b> Jack Brown, James Crowder
<b>City Staff:</b> Scott Wadle, MAPD, Paul Gunzleman, Assistant City Engineer
<b>Guests:</b> None

Item	Description
1.	<b>Call to Order:</b> Jerry Jones, Vice Chairperson, called the meeting to order and welcomed City staff.
2.	<b>Approve Previous Meeting Notes:</b> Tom Lasater moved [Amy Delamaide] to approve the May 11, 2015 meeting notes. Motion <b>carried</b> 9-0.
3.	<b>Public Comments:</b> There were no comments.
4.	<b>Discussion of Arterial Sidewalk Program:</b> Paul Gunzleman, Assistant City Engineer, reported on a \$450K CIP program for sidewalks along arterial streets. Mr. Gunzleman explained that input is being sought from District Advisory Boards [DABs] as well. Board members were asked to forward suggestions for potential sidewalks to Scott Wadle who will compile a summary report. Jane Byrnes stated that, when possible, sidewalks should be constructed around schools. According to Jane, sidewalks and crosswalks create safer ways for children to come to and leave from schools. The board thanked Mr. Gunzleman for his informative presentation.
5.	<b>Discussion of the City Budget Recommendation Process:</b> Scott Wadle provided an overview of the City's Budgeting processes. Jerry Jones explained the differences between the City's Operating and CIP Budgets. Jerry explained that Jack Brown, Chairperson, had recently submitted a letter to the Manager, Mayor and City Council that requested a \$3.24M CIP Budget increase, per year, for bike/ped projects. Amy Delamaide suggested that the City's Operating Budget could include funding for items in the Master Pedestrian Plan as well: <b>Strategy 7</b> – Make Maintenance of Pedestrian Infrastructure a Priority; <b>Action 2:</b> Assist partner organizations (e.g., school district, Safe Kids) to train parent volunteers on how to become involved in promoting Safe Routes to School (SRTS) through the Safe Kids Program. City assistance could include, but not be limited to: providing free or reduced facility rentals; <b>event promotion</b> and staff attendance at kick-off meetings. (Average one training per year)Funding for event promotion and staff time; <b>Strategy 10</b> – Monitor and Update the Implementation Plan; <b>Action 7:</b> Allocate resources / apply for resources to fill positions in Planning. (0.5 FTE by 2015); <b>Action 8:</b> Allocate resources / apply for resources to fill positions in Public Works. (0.5 FTE by 2016) \$\$ for staff positions; <b>Strategy 8</b> - Plant and Maintain Street Trees; <b>Action 2:</b> Request additional City and non-City funds for current street tree program to maintain existing street trees and plant new trees. Identify public/private partnerships to fund the street tree and related programs. (By 2018); Funding for trees, promotion of program; <b>Strategy 2</b> – Improve the Safety of Pedestrians at Marked Crosswalks; <b>Action 2:</b> Create and request funding for a program to identify and retrofit high priority existing marked crosswalks throughout the city. The program guidance should describe the criteria for selecting high priority existing crosswalks and meet policy standards for design and implementation (By 2019); <b>Action 3:</b>

		Create and request funding for a program to identify and prioritize future locations for marked crosswalks throughout the city. The program guidance should describe the prioritization criteria and meet the policy standards for design and implementation (By 2022); Funding for staff time, develop program, run program, take public input, etc. <b>Funds could also be used to install the four bicycle traffic counters that are currently in storage</b> —covering staff time needed to install the counters, gather the data, and analyze the data. Following the discussion, Tom Lasater moved [Amy Delamaide] to authorize Jack Brown, Chairperson, to draft a budget-related letter to the Manager and City Council for review by the full board at the July 2015 meeting. Motion <b>carried</b> 9-0.	
6.		<b>Discussion of New Bikeways Outreach:</b> Scott Wadle noted that there will be bike lanes installed on 1 <sup>st</sup> & 2 <sup>nd</sup> Bikeways – westbound to past the river and Market & Topeka from Kellogg north to 21 <sup>st</sup> Street. Scott noted that a public outreach program will be developed in an effort to educate the public about what is about to take place, the rationale for the projects and why it matters to motorists/cyclists. The board is supportive of these proposed bike projects. This proactive campaign can help to educate motorists and reduce confusion about the proposed projects. This campaign will help also develop ‘talking points’ related to the projects as well.	
7.		<b>Proposed Business Recognitions:</b> Amy Delamaide reported that she would like to ‘nominate’ the following businesses, based up criteria found the Master Bicycle Plan, for recognition: 1) <i>Mathematics</i> ; 2) <i>Warren Optometry</i> ; 3) <i>Fork &amp; Fennel</i> ; and 4) <i>Reverie Roasters</i> . The board was appreciative of Amy’s efforts to recognize bike friendly businesses. It was suggested that local bike shops should be recognized first then the suggested businesses later. Jerry Jones and Barry Carroll agreed to compile a listing of all bicycle shops within the City. Board members thanked Amy for her ongoing efforts to recognize bike friendly businesses.	
8.		<b>Discussion of Bicycle Master Plan Update:</b> Scott Wadle asked the board how they would like to proceed updating the plan. Tyler Stutzman suggested that there have been several positive changes around bike/ped projects in the last year or so. According to Strategy #28 in the Master Bike Plan, there should be a major review every four years and minor changes could be made in the interim if desired. There was consensus from the board that a major review was not needed at this time. It was suggested that an electronic survey be forwarded to stakeholders asking for their input. Tyler suggested the following: 1) the board needs to take advantage of momentum with particular projects; and 2) an on-site review of bike/ped projects should be conducted by board members. There was unanimous support for these two proposals! Following an analysis of survey data and the on-site review, there will, likely, be minor modifications made to the plan.	
9.		<b>Board Members Project Reports</b> <ul style="list-style-type: none"> <li>• <b>Bicycle Friendly City Designation (Carroll/Jones):</b> The League of American Bicyclists [LAB] awarded an ‘Honorable Mention’ to Wichita. This was the City’s first application.</li> <li>• <b>Redbud Trail –Phase I (Bostic):</b> Construction should be completed in July 2015!</li> <li>• <b>Redbud Trail – Phase II (Bostic):</b> Construction should be completed in July/August.</li> <li>• <b>Delano/River Vista Apartments (Barnes):</b> There will now be a 10-foot multiuse path!</li> <li>• <b>Douglas Design District (Amy):</b> The City has received HSIP funds for the improvement of the Douglas and Hydraulic intersection!</li> <li>• <b>First &amp; Second Bikeways: (Carroll):</b> Will open bids on June 19<sup>th</sup>.</li> <li>• <b>Sycamore:</b> Received KDOT award; City Council approved contract on June 9<sup>th</sup>.</li> <li>• <b>Multimodal Policy &amp; Street Design Guidance (Delamaide):</b> Amy will track projects.</li> <li>• <b>Market &amp; Topeka Bikeways (Carroll):</b> Will open bids on July 17<sup>th</sup>.</li> <li>• <b>Armour Bikeway [Crowder]:</b> Some work has been completed on arterial street crossings; remainder of project will be bid in July/August.</li> <li>• <b>Schweiter Bikeway [Crowder]:</b> This project is complete; a ribbon cutting ceremony will be held on June 17<sup>th</sup> at 5:30 pm at Schweiter Park!</li> </ul>	

		<ul style="list-style-type: none"> <li>• <b>Woodchuck:</b> Plans to open bids in August.</li> <li>• <b>Chisholm Creek Park Multiuse Path:</b> Construction will occur later this summer.</li> <li>• <b>East Kellogg Expansion Project:</b> Tom Lasater will track this project.</li> <li>• <b>WAMPO/TAC Meeting:</b> Jack Brown routinely attends this meeting.</li> </ul>
10.		<p><b>Announcements:</b> Jerry Jones, Vice Chairperson, asked for comments from the board.</p> <ul style="list-style-type: none"> <li>• <b>Paving of Dirt Streets?</b> George Theoharis asked if there was any report for a request for street paving from the previous meeting?[there was no report]</li> <li>• <b>Adopt-A-Trail:</b> Tom Lasater suggested that citizens be encouraged to ‘adopt’ segments of multiuse paths across the city.</li> <li>• <b>Bike Valet at the River Festival:</b> Barry Carroll reported that Bike Walk Wichita volunteers parked 444 bicycles throughout the festival!</li> <li>• <b>Board Terms of Appointees:</b> Scott Wadle reported that the following board members terms will expire in June 2015: 1) James Crowder; 2) George Theoharis; 3) Melany Barnes; and 4) Jerry Jones. Scott noted that these members can ask to be reappointed if so desired. Jerry Jones thanked these members for their good service!</li> <li>• <b>Ritchie Developers &amp; the Redbud Trail:</b> Jerry Jones reported that a recent business publication, that listed \$800K homes, touted the advantages of living close to the Redbud Trail! It appears that the trail is now viewed as a positive [no longer a negative]!</li> </ul>
11.		<p><b>Closing Thoughts:</b></p> <ul style="list-style-type: none"> <li>• <b>Podium Finish at the Recent ‘Dirty Kansas’ [200-mile gravel ride]</b> Tom Lasater reported that Jerry Jones finished 73 of 425 finishers which was good enough for a 2<sup>nd</sup> place finish in his age group! Jerry reported that the ride took 15:25 to complete!</li> <li>• <b>Development of ‘Talking Points:’</b> It was suggested that bike/ped ‘talking points’ be developed so that members can be more confident with their remarks at public meetings.</li> <li>• <b>Roles &amp; Responsibilities of Board Members:</b> Board members who attend public meetings should <u>not</u> identify themselves as WBPAB members, but as citizens, when providing public comments. Board members cannot ‘speak’ for the entire board unless there has been an official action taken on a particular topic. It is acceptable to speak as private citizens, however, at public meetings.</li> </ul>

The next regularly scheduled meeting will be held on Monday, July 13, 2015.

There be no further business, the meeting was adjourned at **7:37 pm**.

Respectfully submitted,



Barry Carroll,  
WBPAB Secretary  
6/8/15